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MEMORANDUM FOR: Executive Director

Deputy Director for Intelligence Deputy Director for Operations

Deputy Director for Science and Technology Acting Chairman, National Intelligence Council

Comptroller General Counsel Inspector General

Director, Office of Congressional Affairs

Director, Public Affairs Office

FROM: William F. Donnelly

Deputy Director for Administration

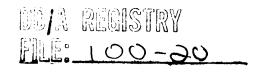
SUBJECT: Luncheon Briefings for The Brookings Institution

Public Policy Conferences for Corporate

Executives on Understanding Federal Government

Operations, 1986 - 1987

- 1. The Agency has accepted the invitation of The Brookings Institution to participate in its Public Policy Conferences for Corporate Executives on Understanding Federal Government Operations during 1986 1987. The six-day conferences for senior-level corporate executives are designed to provide an intensive overview of Washington policy making. This memorandum requests that you and your Deputy serve as host at one or two of the 13 luncheon/briefings and that you identify middle-to-senior level representatives of your individual offices to participate as table hosts and discussants at the briefings. Dates for the 1986 1987 series are attached.
- 2. The format will continue as in the past: Luncheon in the Executive Dining Room at 1200 hours followed by a briefing in the DCI Conference Room at 1300 hours, concluding at 1400 hours. As host, you will conduct a 10 to 15-minute overview of the Agency and the Intelligence Community followed by a question and answer period in which the Agency discussants, selected for their regional and/or functional expertise, will participate by answering questions from the assembled group. Cost of the luncheons is borne by The Brookings Institution.
- 3. Please forward a list of discussants with titles, regional or functional areas of expertise, office mailing addresses,



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and telephone extensions to Conferences, Office of Training and Education, Room 1036 Chamber of Commerce Building. She can be reached on extension should you have further questions.		
[/s/ William F. Donnelly		
William F. Donnelly		

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The dates for the 1986 - 1987 Brookings Institution Briefings and Luncheons are:

Friday

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